

# St Paul's Church in Wales Primary School



*A family of learners who believe, belong and succeed together.*

*Teulu o ddysgwyr sy'n credu, yn perthyn ac yn llwyddo gyda'i gilydd.*

## **Admissions Policy**

### **(Cynllun Hygyrchedd)**

**Staff Responsible: Ruth Wiltshire**

**Agreed: December 2022**

**Review Date: December 2023**





## **Our Vision**

At St Paul's C/W Primary school we will promote an inclusive, diverse and supportive environment where teachers, parents and members of the community positively impact on children's learning.

At St Paul's C/W Primary School we will provide a safe opportunity for all staff and children to experience learning that impacts on their local community and global communities around the world.

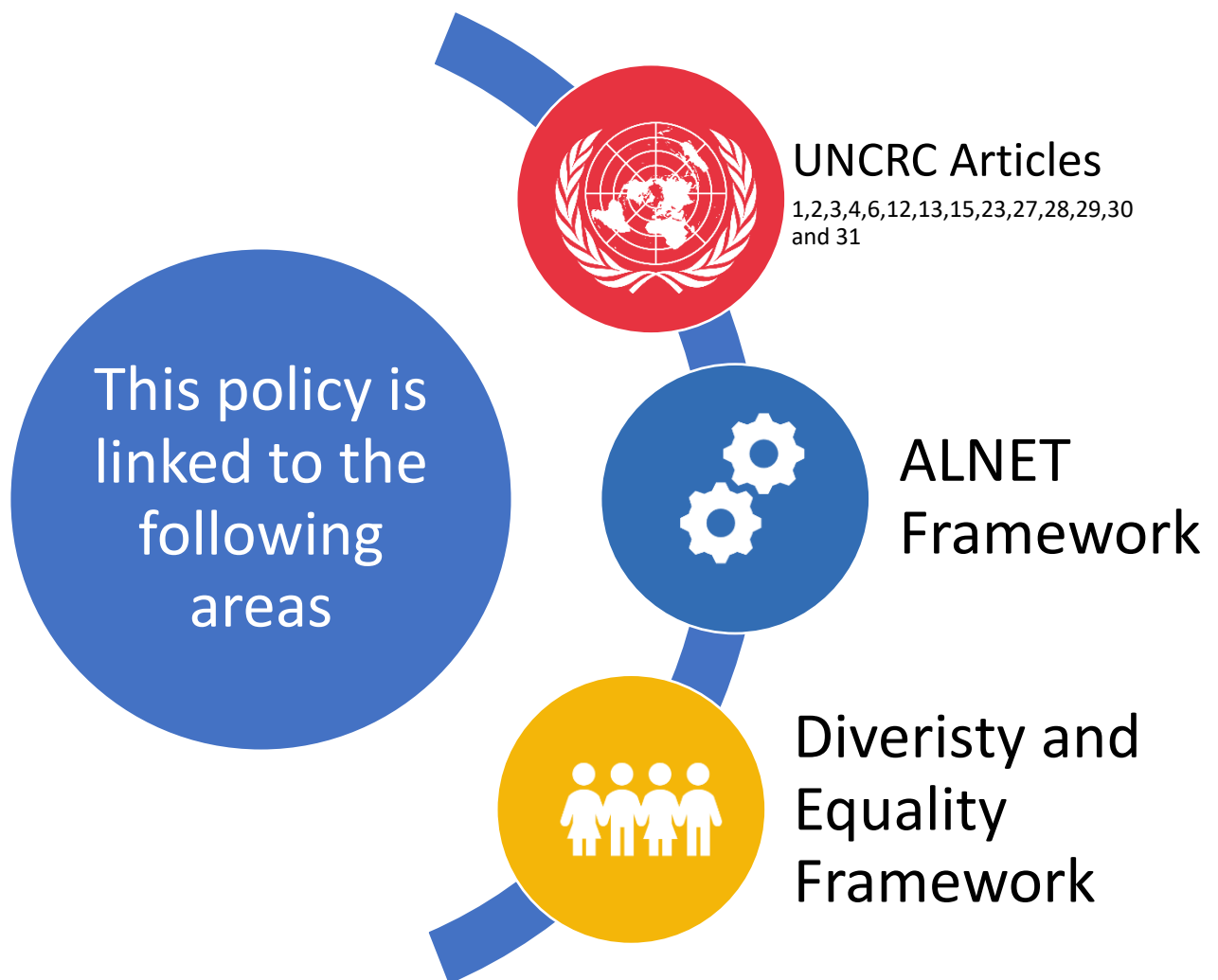
We will nurture a creative learning community at St Paul's Church in Wales Primary school that allows staff and children to reach and expand their potential.

## **How Will We Achieve This?**

To achieve this all staff and governors will:

- Nurture respect and promote good behaviour for others;
- Involve the wide community in the learning environment; and
- Promote excellent communications and relationships between school and home.







## Admissions Policy and over subscription policy for September 2023

This policy follows the Welsh Government Admission code 2013 and the Articles and Instruments of St Paul's Church in Wales Primary School.

### **Numbers of Pupils to be Admitted**

The school's agreed admission number is 30. Pupils will be admitted to the Reception Class up to that number.

### **Procedures and Timetable**

Parents applying for a place in Reception Year at the school must express a preference for a place at the school on the Council's School Admissions Portal at [www.cardiff.gov.uk](http://www.cardiff.gov.uk)

Following the admissions committee meeting, Applicants will be notified of the result of their application in writing by the Governing Body on the offer date of Monday 17 April 2023, unless you have been offered one of your higher preferences through the coordinated admissions process. All parents have the right to appeal the decision. Details of the appeal process are given in the letter.

### **Waiting List**

Where an existing class number has reached 30, no new admissions will take place until a place becomes available. Waiting lists are prioritised following the same criteria as admissions. The school will keep a child on the waiting list until July of the academic year that an application is made. School may extend this time following a parent's request.

### **Criteria for Determining Admissions**

Children, whose parents wish them to attend St Paul's Church in Wales Primary School, subject to the availability of places within current legislation, will be enabled to do so provided that the number seeking admission does not exceed the accommodation available.

The school is open to any child of statutory school age whose parents wish them to receive an education in a Church in Wales school with a clear and distinctive Christian character.

Should there be more applications than there are places available, the Governing Body will award places to applicants according to their ability to satisfy the following admissions criteria in order of priority.

The Governing Body will give priority to children whose applications are on medical or compassionate grounds. Such applications must be supported by professional evidence and references, for example a letter from a registered health professional such as a doctor or social worker and should set out the particular reasons why St Paul's is the most suitable school and the difficulties that would be caused if the child had to attend another school.

#### 1. Looked After Children

Children who are looked after by the Local Authority (as defined by



Section 22 of the Children Act 1989) or previously looked after children(as defined by the Welsh Government School Admissions Code 2013)

2. Children with A Statement of Special Educational Needs

Children allocated nursery funding by the Early Years Assessment

Panel, or the Case Advisory Panel or children with a statement where the school is named as the most appropriate educational setting.

3. Practising Members of the Parish Churches of Grangetown St Paul or St Dyffrig and St Samson.

Children whose parents are committed and practising members of the Anglican Church in the Parish or whose children have regularly attended (majority of Sundays) Anglican Church Services and/or Anglican Sunday Schools in the Parish over a full year. Evidence must be provided.

4. Practising Members of the Anglican Church who LIVE in the Parish.

Children, who live in the parish, whose parents are committed and practising members of the Anglican Church or whose children have regularly attended (majority of Sundays) Anglican Church Services and/or Anglican Sunday Schools over a full year. Evidence must be provided.

5. Siblings\*

Children who have a sibling (full/half/step living at the same address) currently attending this school.

6. Practising Members of the Anglican Church who DO NOT LIVE in the Parish

Children whose parents are committed and practising members of the Anglican Church or whose children have regularly attended (majority of Sundays) Anglican Church Services and/or Anglican Sunday Schools over a full year. Evidence must be provided.

7. Practising Christians who LIVE in the parish

Children who live in the parish and whose parents are committed and practising members of other Christian denominations (which will be a Member of Cytun and/or a church that subscribes to the historic Christian Faith as expressed in the Nicene Creed) or whose children regularly attend services and/or Sunday School at other Christian churches. Evidence must be provided.

8. Practising Members of Other Faiths who LIVE in the Parish Children whose families have a regular and practising commitment within their own faith (as recognised by the Interfaith Council for Wales. Evidence must be provided.

9. Practising Christians who DO NOT LIVE in the Parish

Children whose parents are committed and practising members of other Christian denominations (which will be a Member of Cytun and/or a church that subscribes to the historic Christian Faith as expressed in the Nicene Creed) and whose children regularly attend services and/or Sunday School at other Christian churches. Evidence must be provided.



10. Practising Members of Other Faiths who DO NOT LIVE in the Parish Children whose families have a regular and practising commitment within their own faith (as recognised by the Interfaith Council for Wales) Evidence must be provided.

11. Children who have been Baptised Children who have been baptised with certification. Evidence must be provided.

12. Other Reasons Any children whose parents wish them to attend the school for other reasons.

Parish refers to Grangetown St Paul, St Dyffrig and St Samson.

Evidence provided refers to a signed reference from the church vicar/minister/pastor or faith leader, to include a brief history of involvement and attendance.

**Oversubscription of a category**

In the event of over subscription, priority will be given to children who live nearest to the school in the oversubscribed category (where proximity is recognised by Cardiff County Council Transport department).

\*Category 5 Siblings - priority will be giving to multiple birth children.

In cases of families with shared parental responsibility home address is the address where the child resides for the majority of the week.